

Appendix B: Quick Guide and Assignment Forms

OPSEF

The following are brief snapshots of the requirements for each clerkship. Please be aware that although these are the requirements, students are still responsible for all of the information contained in this syllabus.

Obstetrics & Gynecology Clerkship Quick Guide

L&D (2 weeks)

Requirement		Due by
Passport	Electronic Fetal Monitoring	Assignments due at the end of each week. Assessments due by the following Monday. APGO modules due at the end of the full rotation.
Observed H&P	L&D APGO Modules: 11,18,22,24,25,26,27	
2 Assessments	Case Discussion (3 cases) – Shoulder Dystocia, Preeclampsia, Postpartum Hemorrhage	

Gyn Surg (2 weeks)

Requirement		Due by
OR Curriculum Card	BGYN PowerPoint- must be presented	Assignments due at the end of each week. Assessments due by the following Monday. APGO modules due at the end of the full rotation.
Writing Admission Order	BGYN APGO Modules: 37,39,45,50,51,52,53,54,55	
2 Assessments		

Ambulatory (9 weeks- MFM 1 week)

Requirement	Due by
3 Assessments	Assignments due at the end of each week of completed service
MFM week: MFM Power point & 1 Assessment	

Assignments & Exams

Requirement	Due by
Continuity Patient: Reflection Paper & Tracking Sheet	Turn in right after attending Delivery . Must attempt to all prenatal visits, once assigned. (Minimum required 3)
Pelvic Exam	Will be scheduled on Elentra- must have at least 1 experience prior but 2 required for OBGYN rotation
Suture Exam	Will be assessed during Mid-Clerkship Evaluation
Mid-Clerkship Assessment	Student is required to turn in all assignments he/she has already rotated. Will be assessed on progress and can provide feedback.
Additional Notes:	- You must turn assessments in via email clear copy or in person. - You will work with faculty, residents, and midwives. We do not accept visiting resident evaluations. - Review all documentations on Elentra and emails sent.

Pediatrics Quick Guide

General Pediatrics Clinic

Requirement	Due by
Observed H&P #1	Monday Following 4 th half day
Observed H&P #2	Monday Following 8 th half day
Prescription X4	Monday Following 8 th half day
Need 1 Evaluation for each preceptor per clinic and all are due on the Monday of the next week at noon	

Wards

Requirement	Due by
Observed H&P	Monday of the next week at noon
Handoff Evaluation	
Evaluation #1 Long form	
Evaluation #2 Long form	

Nursery

Requirement	Due by
Observed H&P	After Completion of the 4 th day
Need at least 1 Long Form Evaluation due on the Monday of the next week at noon	

Specialty Clinic

Requirement	Due by
Need 1 Evaluation for each preceptor per week and all are due on the Monday of the next week at noon	

Longitudinal Patient

Requirement	Due by
Newborn H&P with Ballard and Growth Charts	Week 15
Follow-up infant visits (if applicable)	Week 15

SNAP Challenge

Requirement	Due by
Meal plan and receipts (1 per group)	Wednesday by 5 pm following the Friday activity was assigned
Reflective Writing	Wednesday by 5 pm following the Friday activity was assigned

Assignments & Exams

Requirement	Due by
Aquifer Cases	15 required cases must e completed by end of the block. Must complete at least 5 buy Mid-Clerkship with Clerkship Director.
Op-logs	In addition to the required diagnoses/ procedures, the student must log in a minimum of 24 encounters in 10 categories.
Mid-clerkship will be scheduled the 5 th Ambulatory week with either Clerkship Co-director. Student is required to turn in all assignments he/she has already rotated. Student will be assessed on progress and can provide feedback. ** If on Nursery or Wards rotation, will be scheduled the following Ambulatory week.	

Surgery Quick Guide

General Surgery & Trauma Focused (3 weeks: Gen Surg and Trauma)

Requirement	Due by
Mid-Clerkship Assessment	Scheduled to happen the <u>3rd week of your GenSurg</u> rotation Assessment with Feedback from the Faculty you worked with
Evaluations	At least 1 evaluation required per rotation.
GenSurg selective only: You are expected to cover every case and attend Surgery Conference every Thursday morning.	

Specialty Focused Selective Rotation (2 weeks)

Requirement	Due by
Evaluations	At least 1 evaluation required
Mid-Clerkship Assessment	Scheduled to happen the last day of your 2 nd week of your Specialty Rotation. Assessment with Feedback from the Faculty you worked with.

Assignments

Requirement	Due by
WiseMD Assignments	Every Sunday
OR Video Assignments	Every Sunday
Op-Log	Update Weekly; Completed Oplog due at the end of block

Emergency Medicine

Shifts

EPCH CLINICAL SHIFTS (REQUIRED)	REQUIRED HOURS	SHIFT ASSESSMENT
Pediatric ED Shift	12.0 hours	Minimum—1 completed assessment
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EMS Ride Out (EPFD)	9.0 hours	Completed EPFD Waiver and Liability form and Sign-in signature form-due at completion of shift
911 Call Center Sit-in	2.0 hours	Completed EP County Sign-in signature form-due at completion of shift
Min. requirement: 47.0 hours		
You are required to work all assigned hours in the ED		

Lectures

EM Lectures	Duration
Orthopedic Emergencies	1.0 hour
Firearms Safety and Handling	1.0 hour

Requirements

OPSEF Block			
Required Assignments	Location	Clerkship Review	Due no later than...
Op-Log's - Minimum of 10 entries required - Include: Fever; Nausea/Vomiting 1 documented Observed H&P	Entry made into Op-Log system	Reviewed at Mid and Final	End of rotation
Observed H&P Encounter cards (Pink Cards) – 2 required	Elentra folder or submission to EM Clerkship Coordinator	Reviewed at Mid and Final	End of rotation

Family Medicine Clerkship

Required Assignments

Assignment	Requirement
Preceptor Evaluations	A minimum of one evaluation by the end of the Clerkship. Please ask for an evaluation at the end of each shift. Please see Elantra for more details about this assignment.
OpLogs	A minimum of 6 entries. No required conditions for this part of the clerkship.