



TEXAS TECH UNIVERSITY  
HEALTH SCIENCES CENTER™  
EL PASO

Office of Research

**TTUHSC EI PASO**

# Regulatory Lite



**A hint of research compliance tips for your everyday life**

## Research Volunteers

We've all heard that the holidays can be a stressful time of year, so it's not a bad idea to ask for help when times get tough. Research volunteers can be an asset to researchers as a study progresses. Volunteers create an opportunity to assist with various tasks all while gaining research experience and building up volunteer hours.

To add a research volunteer to your team, the volunteer must first fill out an application online and submit appropriate documentation to [Jessica Kenerson](#) as listed on the Office of Research [Research Volunteers](#) page. At this point Jessica, or a delegate, may reach out to your department for more information. The applicant's packet of information is then sent to Human Resources for a standard background check. Once approved the applicant completes training and orientation, which is offered twice a month. As a final step, immunization records are checked for good measure and that's it!

The process may seem a bit long, but guidance and instructions are offered by the Office of Research every step of the way. Volunteers are approved to work for up to a year, and can assist up to 20 hours a week! Volunteer progress is also monitored for your benefit and peace of mind through monthly timesheets.

Remember that while volunteers cannot conduct informed consent and they are limited in how they work with subjects, they *can* assist with other tasks including but not limited to data entry, regulatory document preparation and maintenance, and more.

\*For a complete list of rules, guidance and information on research volunteers, you can ask [Jessica Kenerson](#) for assistance.

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