

**Accounting Log for 50+ Uses and/or Disclosures of
Protected Health Information (PHI) in Research**

This form is used to track uses and/or disclosures of Protected Health Information (PHI) by TTUHSC El Paso (the covered entity) if it involves 50 or more subjects for research approved by an IRB with a waiver of HIPAA authorization.

A waiver of HIPAA authorization for this research study was issued based on the following reasons:

- The research use of the health information does not represent more than a minimal risk to privacy
- The research could not be done without the requested health information
- It would not be practical to obtain signed authorizations from the research subjects
- The specific elements of health information requested are not more than the minimum necessary to accomplish the goals of the study

IRB #: _____

Title of Protocol: _____

A description of the research protocol, including the purpose of the research and the criteria for selecting particular records: _____

A brief description of the PHI used and/or disclosed: _____

Date(s) the uses and/or disclosures are likely to occur or occurred : _____

Date of last use and/or disclosure: _____

Name, address and telephone # of the entity that sponsored the research and of researcher who received the PHI:

Name, address and telephone # of outside researchers to whom PHI will likely be disclosed or was actually disclosed: _____

If applicable, statement that individuals PHI may or may not have been disclosed for a particular protocol or other research activity: _____

Please maintain this form securely in your research files