



Departmental Work Order Coordinator (DWOC) WebTMA Access

To set up a DWOC in WebTMA, please provide the following information:

E-raider Login ID: _____

Name: _____

Title: _____

E-mail: _____

Department Org # _____

Direct Phone #: _____

FOP(s) authorized to use: _____

Fund Manager Print Name: _____

Fund Manager Signature: _____ Date: _____

Fund Managers:

Please be aware that by granting access to WebTMA you are giving permission for the employee to incur charges on your FOP(s).

Please limit the number of DWOCs per department to one primary person and three back-ups.

It may take up to 72 hours to verify and set-up access.

Submit your form to AskFSELP@ttuhsc.edu. If you have any questions or need assistance filling out the form, contact the Work Control Desk at 915-215-4500.