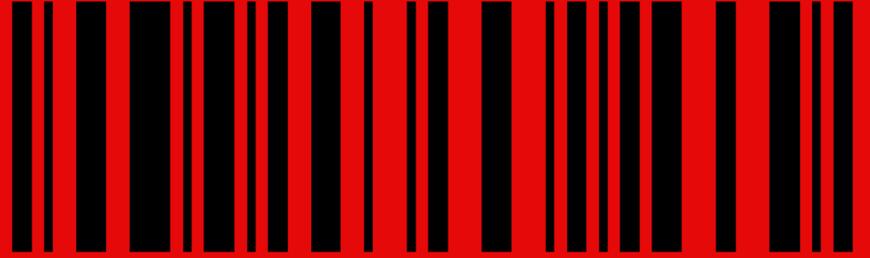
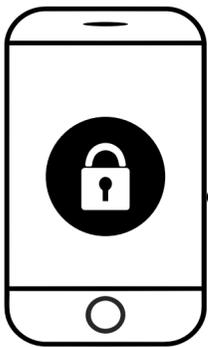


Property Inventory Management

Texas Tech University
Health Sciences Center El Paso



Scanner Set Up



UNLOCKING THE SCANNER

Slide the screen to unlock the scanner.



Use the last four digits of the tag number found at the back of the scanner, and add a '3' at the end.



CONNECTING TO WIFI AND UPDATING THE CA CERTIFICATE

Go to the WIFI settings and connect to 'HSC-AIR'.

EAP Method: PEAP
Phase 2 authentication: MSCHAPV2

Click on the CA Certificate drop down:

CA Certificate: 'Do not Validate'
Identity: Enter your 'eRaider'
Anonymous Identity: Leave blank
Password: Enter your password

NOTE: USE THE SAME LOGIN CREDENTIALS AS YOU WOULD FOR YOUR PERSONAL COMPUTER.



LOGGING INTO THE PROPERTY MANAGEMENT APPLICATION

- Click on the Property Management Application.
- You will be prompted for your credentials.
- Please utilize your eRaider credentials to log into the scanner and view your property inventory reports.



ACCESSING YOUR PROPERTY INVENTORY REPORTS

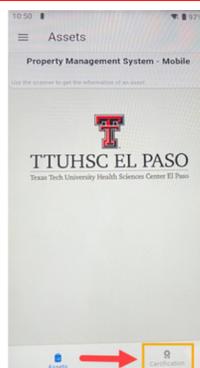
Once you are logged in, the main screen will appear.

To start scanning, simply click on the '**Certification**' icon found at the bottom right of the scanner.



MAIN SCREEN

Click on the '**Certification**' icon to begin your scanning.



SYNC DATA

Don't forget to click on '**Sync Data**' after you finish scanning or when you're taking a break.



If you require any assistance, feel free to reach out by emailing us at baelp-asset.accounting@ttuhsc.edu.