

TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER
Paul L. Foster School of Medicine
GRADUATE MEDICAL EDUCATION
Standard Policy and/or Procedure

TITLE: Program Evaluation

APPROVED:

REVISED:

EFFECTIVE DATE:

PURPOSE: To ensure compliance of training programs with the ACGME requirement that an annual review of program effectiveness occur and that appropriate documentation be maintained.

POLICY STATEMENT: An ACGME-accredited program must conduct a comprehensive review of its program and curriculum at least annually in order to assess educational effectiveness. The meeting to conduct program assessment should be held with appropriate participation of the program director, key teaching faculty and residents.

Should deficiencies be identified, a written plan for improvement should be prepared and reviewed by faculty for approval. The meeting should be documented in minutes and maintained in the program's permanent file for such.

For purposes of GMEC oversight, the online Annual Report of Program Effectiveness and GME Report on Scholarly Activity should be completed at <http://belton/GME Measures/Default.aspx> no later than June 30th of each academic year.

At a minimum, the following areas should be reviewed and analyzed as part of overall program evaluation:

1. Resident Performance

- In-training exam results
- Resident assessment data
- Resident research presentation/publications and other scholarly activity
- Resident procedure/case log

2. Faculty Performance

- Results of annual confidential evaluation of faculty by residents
- Review of updated faculty curriculum vitae including faculty scholarly activity

3. Graduate Performance

- Board certification results
- Survey data from recent graduates or employers of recent graduates

4. Program Quality

- Review of program policies and procedures, common and specialty-specific program requirements
- Review of status of any concerns and/or citations from previous accreditation letter and action plan as well as recommendations from internal review and action plan
- Results of annual confidential evaluation of program by residents and faculty
- Monthly duty hours standards results
- ACGME resident survey results
- Curriculum Review
 - Updated overall program goals and objectives
 - Updated competency-based rotation goals and objectives
 - Learning activities
 - Assessment methods
 - Outcome measures