



TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER EL PASO

Operating Policy and Procedure

HSCEP OP: 76.32, Traffic and Parking Regulations

PURPOSE: The purpose of this Texas Tech University Health Sciences Center El Paso (TTUHSC El Paso) Operating Policy and Procedure (HSCEP OP) is to establish responsibility for the development of revisions, the approval process for such revisions to traffic and parking regulations, and distribution of the regulations following Texas Tech University (TTU) Board of Regents (BOR) approval.

REVIEW: This HSCEP OP will be reviewed on June 1 each year (EY) by the managing director Facilities Support Services, with recommendations for revisions submitted to the Chief Financial Officer (CFO) or designee by June 15.

POLICY/PROCEDURE:

I. Authority.

Section 51.202 of the ***Texas Education Code*** provides as follows:

"The governing board of each state institution of higher education, including public junior colleges, may promulgate rules and regulations for the safety and welfare of students, employees, and property, and other rules and regulations it may deem necessary to carry out the provisions of this subchapter and the governance of the institution, providing for the operation and parking of vehicles on the grounds, streets, drives, alleys, and any other institutional property under its control, including but not limited to the following:

- A. Limiting the rate of speed;
- B. Assigning parking spaces and designating parking areas and their use and assessing a charge for parking;
- C. Prohibiting parking as it deems necessary;
- D. Removing vehicles parked in violation of institutional rules and regulations or law at the expense of the violator; and,
- E. Instituting a system of registration for vehicle identification, including a reasonable charge.

The TTU chancellor shall have the power, authority and responsibility to make any and all rules and regulations for the control and management of traffic of all kinds and types on and over the campuses of TTU.

Every regulation, designation, delineation or determination, as the case may be, promulgated by the TTU chancellor pursuant to this authority will be in writing, or by a map or plat, and filed with the secretary of the BOR. Such writing, map or plat shall constitute a public record and all persons shall be charged with notice of the contents of the same.

Any person failing or refusing to comply with the directions indicated on any sign, marker or other visible regulatory device, or with other regulatory action taken in accordance with the provisions of this policy shall be subject to appropriate action in accordance with the applicable law of the State of Texas.

II. Procedures.

- A. After consultation with the TTUHSC El Paso Parking & Transportation Services Manager, the managing director of Facilities Support Services will develop and recommend the Traffic and Parking Rules and Regulations for the upcoming fiscal year.
- B. The managing director of Facilities Support Services will submit the recommended Rules and Regulations for the next fiscal year to the CFO or designee.
- C. After approval by the CFO or designee, the Traffic and Parking Rules and Regulations will be submitted to the president and the BOR for their approval.
- D. Following BOR approval, the Traffic and Parking Rules and Regulations will be updated and available for pre-registration, orientation, faculty and staff vehicle registration, etc., as scheduled from year to year.
- E. The managing director of Facilities Support Services will verify that the revised policy is distributed as an attachment to this HSCEP OP.