

Procedure: Review Data Utilizing Open P	ayments System PRO
Effective Date: July 1, 2019	Reviewed/Revised:
References: HSCEP OP 10.05	
<b>TTUHSC El Paso Institutional Complia</b>	nce Website: http://elpaso.ttuhsc.edu/compliance/

### **Procedure Statement**

The purpose of this procedure is to outline the process for reviewing data utilizing the open payments system.

#### **Scope**

To assist the compliance staff with the process of reviewing data via the open payments system.

### **Procedure**

Procedure for reviewing data utilizing the open payments system

- 1. Open the most current faculty staff spreadsheet from the excluded provider folder.
  - a. Filter the spreadsheet to remove all individuals that are not providers.
  - Save a copy of the spreadsheet in the following folder, "S:\Conflict of Interest\2019\Open payments" please note that the year will change depending on when you do this.
- 2. Open an Internet browser.
- 3. Type the search instructions, "open payments".
- 4. Choose the entry that has the URL, <a href="https://www.cms.gov/openpayments/">https://www.cms.gov/openpayments/</a>
- 5. Click on the following link, Use the Open Payments search tool to search and explore the data!



6. Click on advanced search



# Search Open Payments

The Open Payments Search Tool is used to search payments made by drug and medical device companies to physicians and teaching hospitals.

۹	Search Physician, Teaching Hospital, or Company by Name
Or use t	the Advanced Search

- 7. Utilizing the information from the spreadsheet enter the following information for each individual on the list:
  - a. First name
  - b. Last name, and
  - c. City
- 8. Click search

First Name	Last Name
City	State •
ZIP/Postal Code	Country
Specialty	
Include other name(s) reported in search. 0	
	Please be patient, search results take a few moments to load.
	For Best Search Results

9. Select the correct individual from the list, the general payment screen will appear, select the general payments option



OpenPaymentsData.CMS.gov			
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Select a year for which you want to view data: 2018			
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\$3,462.50 \$4,560.40			
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10. Select the table view



OpenPaymentsData.CMS.gov

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11. If there are dollar amounts specific to a company greater than \$10,000 print the page as a PDF and save it in the following folder, "S:\Conflict of Interest\2019\Open payments" please note that the year will change depending on when you do this. Utilize the following naming convention to save the new PDF; last name, first name



Company Making Payments 单	Total Payments 🔶	Total Amount 🗜	Total Amount (%)
SALIX PHARMACEUTICALS, A DIVISION OF BAUSCH HEALTH US, LLC	31	\$20,725.81	57.3%
ALLERGAN INC.	21	\$15,092.70	41.7%
IRONWOOD PHARMACEUTICALS, INC	2	\$163.44	0.5%
MEDTRONIC USA, INC.	1	\$93.27	0.3%
VANDA PHARMACEUTICALS INC.	1	\$91.34	0.3%
SHIRE NORTH AMERICAN GROUP INC	1	\$14.66	0.0%
isplaying records 1–6 of 6.			

- 12. Once an individual has been screened highlight the R number and name in orange if \$10,000 and greater, or highlight the R number and name in yellow if below \$10,000.
- 13. Repeat this process for each individual on the list.
  - a. Be sure to save the spreadsheet after each session.

# **Frequency of Review**

As needed.

**Review Date: Revision Date:**